

Evaluation Committee Meeting 04/19/18
Final report on Faculty Evaluation Plans (FEP's)

These are the 3 areas of focus we determined in our last meeting and the action I believe we should take:

1. Ensure all faculty have a current FEP.

Response: Yes, all departments are represented with an FEP according to the Departmental list attached.

2. Ensure the most recent FEP is housed in the Provosts office.

Response: A folder containing the FEPs will be sent to the Provosts office and the Faculty Senate Chair. The committee also created a routing sheet for use with new FEP's to ensure that they go through the process outlined by PAC-35. This will be forwarded with the FEP's to the Provost with a recommendation to utilize for future FEPs.

3. Update PaC-35.

Response: The original PAC-35 was approved on 08.06.12. Since we have been using the FEPs in current form since then it is appropriate to revisit PAC-35. A recommendation will be sent to the Faculty Welfare and Concerns committee to review with these recommendations for consideration:

- a. Check for congruency with PACs 2 & 27
- b. Consider identifying a repository for all FEPs
- c. Consider whether only tenured faculty, or all faculty in a program should review and approve the FEP since the FEP refers to all faculty for promotion and merit. Current approval rests with 51% of tenured faculty.
- d. Give consideration to require the FEP undergoes evaluation by the department FEP every five (5) years. We think they should be at least evaluated, but not always revised, unless there is a need.
- e. If a program moves to a new college/department, how long can they use their current FEP before requiring a revision? The paragraph outlining the *evaluation in the circumstance of FEP modification* could be impacted by this.

Submitted by the Evaluation committee to senate on April 19th.

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